

3. Asthma Policy

3.1 Statement of intent

The pre-school recognises that asthma is an important condition affecting many children. We encourage and help children with asthma to participate fully in activities. We reassure parents of children with asthma that their children are in a safe, caring environment. We involve other children in the group by making them aware of the condition through planned activities and discussion encouraging them to be sensitive and caring towards children's individual needs.

3.2 Important information and responsibilities for parents

We ask parents before their child starts at pre-school to contact their GP to order a spare inhaler which must be provided to the pre-school in its original box as supplied by the GP. A sealed container supplied by the parents labelled with their child's name and condition will be required to store the inhaler. This will be kept at the pre-school in case of emergencies. We ask parents to note the medication expiry date and provide new before the expiry date has passed. We agree on a review date which is recorded on the child's medication record.

3.3 Methods

We ensure children have immediate access to their inhalers and staff know where to access them. We ensure training is made available to staff and is re-visited termly. We work in partnership with parents and other external professionals to ensure that the needs of children with asthma are met. We ensure that the following is recorded in the medication record book:

- Name of child
- Medicine is in original container as dispensed by GP
- Name of medication
- Expiry date
- Prescribed dose as provided by GP on the label on the container
- Method of administration
- Time/frequency of administration
- Self administration or staff assistance required
- Side effects
- Storage requirements
- Awareness of symptoms displayed before an asthma attack for the individual child
- Any particular things that may trigger the attack
- What to do if their asthma gets worse

We ensure the child's asthma medication and equipment is placed in a sealed container supplied by parents labelled with their full name and medical condition. This will be placed in a named clear folder along with a copy of the medication record sheet. This is placed out of reach from other children but accessible to staff. We ensure that a record is kept each time a child takes their medication, the time, dosage and that the parent or another carer collecting the child is notified and signs the medication record book. Making them aware of what caused the asthmatic attack. Two members of staff will be present when giving a child their medication or if a child is self medicating.

We make sure the child's medication and equipment are always taken on outings. The supervisor or deputy will administer the medication with another member of staff present. We make sure all staff know where asthma medication and medication record is kept. We make sure all staff know what procedure to follow if a child has an attack, or in the event of an emergency where a paramedic has to be contacted.

This policy was reviewed and adopted at a meeting of Walton Under Fives Pre-School held in March 2021

Signed (Pre School Leader) Date

Signed (Committee Chair) Date